



## AIDC Eastern Cape SOC Ltd

The AIDC Eastern Cape (AIDC-EC) is a wholly owned company of ECDC. It is the province's institutional mechanism that is mandated to promote and facilitate the automotive industry growth and development. By supporting the government's industrial policy and other strategic initiatives that contribute towards the provincial economic growth. As a developmental institution, the AIDC-EC has positioned itself to contribute to the growth of the South African automotive industry. By supporting the government's automotive-related objectives and contributing to the government and industry's goals of continuous growth and sustainable job creation. It supports the ECDC's macro development plan and consequently contributes to the provincial growth and development plans.

With its head office located in Gqeberha, within the Nelson Mandela Bay economic hub, and a branch office in East London, AIDC-EC is actively strengthening its footprint across the Eastern Cape Province. In response to the accelerating pace of globalisation and technological advancement, an exciting and rewarding opportunity has arisen for the following position:

### **EXECUTIVE MANAGER: CORPORATE SERVICES (5 YEAR PERFORMANCE BASED CONTRACT)**

The Executive Manager: Corporate Services is a strategic executive leadership role responsible for shaping the organisation's corporate services vision, governance posture, and institutional capability. The role provides organisation-wide oversight and strategic guidance across Human Capital, Marketing, Communication & Events, ICT Governance & Digital Services, and Legal & Compliance.

As a member of the Executive Committee (EXCO), the incumbent will contribute to the organisation's strategy, ensure robust governance and compliance, and positions Corporate Services as a key strategic enabler of organisational performance, transformation, and stakeholder confidence.

#### **BRIEF JOB PROFILE**

- Develop and lead the implementation and maintenance of relevant corporate services strategies, policies, standard operating procedures, guidelines and processes, in line with relevant legislation.
- Contribute to organisational strategy, policy direction, and organisational performance as a member of EXCO.
- Provide strategic leadership oversight of the human capital management strategy to ensure efficient and effective delivery
- Lead and drive ICT governance, digital transformation, and digital services strategy, ensuring the organisation leverages technology to enhance performance, innovation, data integrity, and service delivery.
- Provide strategic leadership to the Marketing, Communication and Events portfolio
- Guide the development, implementation, and continuous improvement of policies, internal controls, and organisation-wide risk management systems.
- Lead the implementation of an effective and efficient socio-economic development programme
- Drive accountability, performance management, and a high-performance culture across the Corporate Services functions.
- Provide organisation-wide strategic leadership over governance, ethics, and compliance frameworks.
- Foster a high-performance, accountable, and values-driven leadership culture.

## **Key Competencies**

- Strategic leadership and influence
- High degree of emotional intelligence
- Excellent communication
- Strong knowledge of regulatory frameworks (e.g. PFMA, King IV).

## **Minimum Requirements**

- MBA (Master of Business Administration) or MBL (Master of Leadership)
- Minimum 10 – 15 years relevant corporate services experience, of which 10 years must be in Executive Management level.
- Demonstrated strategic leadership across multiple corporate services functions in complex organisations, preferably within a state-owned entity.
- Strong, proven experience in ICT governance, digital transformation, and the delivery of digital services at a strategic level.
- Strong and proven experience in Human resources, HR related legislations and government experience in general
- Proven experience in organisational governance, organisational transformation, and risk management.

Interested candidates are invited to apply via the organisation's website at [www.aidcec.co.za](http://www.aidcec.co.za) under the [vacancies](#) section. Applicants are required to complete application form and upload a comprehensive CV and certified copies of qualifications and ID.

***Please note that correspondence and communication will only be conducted with short-listed candidates, and preference will be given to people with disabilities, women, and previously disadvantaged individuals to promote Employment Equity within the company.***

**If you have not been contacted within eight weeks after the date of the advertisement, please regard your application as unsuccessful.**

**CLOSING DATE: 03 JULY 2026**